

Software Technology Parks of India - Kolkata

Note: All figures should be filled in Indian Rupees

Project Report – An outline

PART – I

1. Introduction
2. Executive Summary/Overview of the entire project
3. Promoters: Promoters and their background, about their professional qualifications, experience, etc.
4. Existing Status of the Unit: What is the existing activity, product line, area of market, etc.
5. Manpower: About the Directors, Managers, professional manpower – their professional background and expertise, arrangements for Human Resource Development, etc.
6. Infrastructure facilities: About the Equipment, Plant & Machinery, premises.
7. Product line proposed: Area of computer software development/IT enabled services
8. Clientele: About the clientele, present and prospective clients – Countries to which exports are planned – Market potential, market arrangements, plans for promoting exports, etc.
9. Domestic Operations, if any: where it is proposed to operate both as a domestic unit as well as an STP unit in distinctly separate accounts are to be maintained.
10. Financial/Technical, etc., tie ups

PART II

PROJECT COST AND MEANS OF FINANCE

RS. IN LAKHS

PROJECT COST:

PREMISES	:
OFFICE EQUIPMENT	:
HARDWARE	:
SOFTWARE	:
WORKING CAPITAL REQUIREMENTS	:
TOTAL	:

MEANS OF FINANCING

EQUITY	:
- PROMOTERS	:
- INDIAN PUBLIC	:
WORKING CAPITAL LOAN	:
TERM LOAN FROM BANK	:
TOTAL	:

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BALANCE SHEET

RS. IN LAKHS

	1 ST YEAR	2 ND YEAR	3 RD YEAR	4 TH YEAR	5 TH YEAR
A. <u>SOURCES OF FUNDS</u>					
EQUITY SHARE CAPITAL					
RESERVES & SURPLUS					
- PROFIT & LOSS					
TOTAL SHAREHOLDERS FUNDS					
OTHERS (SPECIFY ITEM WISE)					
TOTAL					
B. <u>USE OF FUNDS:</u>					
GROSS FIXED ASSETS					
ADDITIONS					
LESS: DEPRECIATION					
NET FIXED ASSETS					
OTHERS (SPECIFY ITEM WISE)					
CASH & BANK BALANCES					
NET CURRENT ASSETS					
TOTAL					

PROFIT AND LOSS STATEMENT

RS. IN LAKHS

	1 ST YEAR	2 ND YEAR	3 RD YEAR	4 TH YEAR	5 TH YEAR	TOTAL
<u>REVENUE:</u>						
EXPORTS						
- ONSITE SERVICES						
- OFFSHORE						
TOTAL						
<u>OPERATIONAL EXPENDITURE</u>						
(SPECIFY ITEMWISE)						
OP. PROFIT						
DEPRECIATION						
PROFIT						
DIVIDEND						
TRANSFER TO RESERVES						

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CASH FLOW STATEMENT

RS. IN LAKHS

	1 ST YEAR	2 ND YEAR	3 RD YEAR	4 TH YEAR	5 TH YEAR	TOTAL
<u>INFLOW</u>						
EQUITY						
LOANS						
OTHERS (SPECIFY ITEMWISE)						
PROFIT						
DEPRECIATION						
TOTAL INFLOW						
<u>OUTFLOW</u>						
FIXED ASSETS (SPECIFY DETAILS)						
OTHERS (SPECIFY ITEMWISE)						
DIVIDEND						
TOTAL OUTFLOW						
CASH & BANK BALANCES						
OPENING BALANCE						
NET INFLOW						
CLOSING BALANCE						

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IMPORTANT RATIOS

RS. IN LAKHS

	1 ST YEAR	2 ND YEAR	3 RD YEAR	4 TH YEAR	5 TH YEAR	TOTAL
DEBT/EQUITY						
OP. PROFIT/INCOME						
PAT/INCOME						
RETURN ON TOTAL ASSETS						
RONW						
DIVIDEND PAYOUT RATIO						
DEBT SERVICE CONVERAGE (PAT BEFORE INTEREST/ INTEREST)						
EPS (RS.)						
COMPOUNDED ANNUAL GROWTH RATE						

BREAK EVEN POINT CALCULATIONS

RS. IN LAKHS

	1 ST YEAR	2 ND YEAR	3 RD YEAR	4 TH YEAR	5 TH YEAR	TOTAL
GROSS REVENUE						
VARIABLE EXPENSES (SPECIFY ITEMWISE)						
CONTRIBUTIONS						
FIXED EXPENSES (SPECIFY ITEMWISE)						
PAT						
BREAK-EVEN POINT						
CASH BREAK-EVEN POINT						