



Software Technology Parks of India, Thiruvananthapuram
(Ministry of Electronics & Information Technology (MeitY), GoI)
STPI Building, Technopark, Thiruvananthapuram-695581, Kerala

Tender Enquiry No. STPI-TVPM/PUR/QUO/2025-26/01

Date: 18.07.2025

Notice Inviting Tender

Hiring of Training Providers to Conduct ISO/IEC 27001:2022 Lead Auditor Training

Software Technology Parks of India, Thiruvananthapuram, an autonomous body under Ministry of Electronics and Information Technology, Govt. of India, invites Techno-Commercial proposals from eligible reputed training providers to conduct ISO/IEC 27001:2022 Lead Auditor Training (for a batch of 9 participants from STPI).

The last date of submission of bids is 27.07.2025 up to 1600 Hrs and the tenders shall be opened on 28.07.2025 at 1100 Hrs.

IMPORTANT DATES	
Date of Publication of Tender on https://thiruvananthapuram.stpi.in/en	21.07.2025
Start Date &Time for Clarification	21.07.2025 1300 Hrs
End Date &Time for Clarification	22.07.2025 1600 Hrs
Date &Time of Pre-bid Meeting (Online)	23.07.2025 1600 Hrs
Start Date &Time of Bid Submission	23.07.2025 1700 Hrs
End Date &Time of Bid Submission	27.07.2025 1600 Hrs
Date &Time of Opening of the Technical Bid	28.07.2025 1100 Hrs
Date &Time of Opening of the Financial Bid	Will be intimated to the qualified bidders.

Administrative Officer
 STPI-Thiruvananthapuram

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Part – I : Eligibility Criteria

The proposals / bids are being invited from the Agencies who fulfils the following criteria:

SI No	Item	Criteria	Documents to be submitted
i	Legal Entity	The Bidder should be a company registered in India under the Companies Act, 2013 or a partnership firm registered under the Indian Partnership Act 1932 or LLP registered under LLP Act 2008 with their registered office in India or a Proprietary firm. The Bidder must have been in operation for a minimum of 3 years as on the date of submission of bid.	Certificate of Registration with address.
ii	Tax Registration	The Bidder shall have valid PAN, GST and any other statutory authority required for this purpose	Copy of PAN, GST and details of other statutory Authority.
iii	Financial Standing	A minimum average turnover of Rs. 7 Lacs in the past 3 financial years (2022-23, 2023-24 & 2024-25).	Audited financial statements / CA certificate for the last three financial years.
iv	Project Experience	The Bidder must have successfully completed at least 3 similar training programmes in last 3 financial years starting from FY 2022-23 onwards.	Work order / Completion Certificate of the same should be attached.
v	Technical Proposal	The Bidder shall submit detailed technical proposal with training plan, methodology, trainer profiles (Minimum 2 profiles - Trainers should be certified lead auditors with demonstrable training experience of minimum 5 years.)	Detailed technical proposal with documentary proof shall be provided.
vi	Debarment	The bidder must not have been blacklisted/ debarred / suspended / banned by any Ministry / Department of State or Central Governments / PSUs in the last 3 years.	Self- certified letter attested by the authorized signatory.

Part – II : Scope of the work

1. Objective:

Software Technology Parks of India (STPI) invites techno-commercial proposal from eligible training providers to conduct ISO/IEC 27001:2022 Lead Auditor Training for a batch of 9 participants from STPI.

2. Training Scope:

- Standard: **ISO/IEC 27001:2022 Lead Auditor Course.**
- Certification Body: Training and certification shall be from any of the bodies like **IRCA, PECB, or Exemplar Global.**
- Mode of Delivery: **Online** (live instructor-led).
- Duration: **5 days** or **40 hours** total.
- Training Content:
 - Overview of ISMS principles.
 - ISO/IEC 27001:2022 clauses and requirements.
 - Risk-based thinking and risk assessment approaches.
 - Audit planning and execution.
 - Non-conformity identification and reporting.
 - Corrective actions and follow-up.
 - Practical audit scenarios, workshops, and case studies.
 - Preparation for certification exam.

3. Deliverables:

- **Participation Certificate** for all participants.
- **Exam Voucher** for Lead Auditor Certification.
- **Lead Auditor Certificate** (upon passing the exam), from international bodies like IRCA/PECB/Exemplar Global
- **Soft copies of training materials.**

4. Batch Details:

- Number of participants: **9 persons.**
- Preferred period: To be scheduled as mutually agreed.

5. Financial Proposal:

Bidders shall provide:

- **Total training cost for 9 participants**, inclusive of participation certificates, exam vouchers, and all training materials.
- **Additional participant cost per person**, over and above 9 participants, if required.
- **Maximum number of persons allowed for a batch (Online)**

Part – III

General Terms & Conditions of the Tender

1. Competitive bids are invited from eligible reputed training providers to conduct ISO/IEC 27001:2022 Lead Auditor Training for a batch of 9 participants from STPI under Two bid system (Bid-1: Technical / Professional Bid & Bid-2: Financial Bid).
2. Technical Bid shall be submitted as DOC / PDF format and the Financial Bid shall be submitted in a **password protected file** (DOC / PDF / XLS format). Both of these bids (files) shall be sent to the mail id tvpm.do@stpi.in. The non-protected Financial Bid shall be summarily rejected. The password of the financial bid file shall be shared half an hour before the opening of the financial bid (which will be intimated to the qualified bidders.) to the email id job.mathai@stpi.in.
3. Bidders are requested to submit their most competitive rates. It may be noted that incomplete tenders will NOT be accepted.
4. The validity of the bid shall be 90 days from the date of submission of the bids.
5. The rates should be quoted in Indian Rupees, both in figures and words. All the quoted prices shall be fixed and shall not be subject to escalation of any description during the bid validity period. **The rates quoted shall be inclusive of GST / applicable Taxes.**
6. Bids will be opened as per the schedule. The meeting links shall be communicated to the bidders appropriately.
7. Bidder shall adhere to the procedures and processes laid down in this document and shall follow fair and ethical practices of trade.
8. Bidder should not be under a declaration of ineligibility for corrupt and fraudulent practices.
9. Bidder shall ensure that each and every page of the bids is signed and stamped.
10. Conditional bids will not be accepted and will be rejected outrightly.
11. If any of the conditions laid out herein is not fulfilled, such bids will be summarily rejected and objections raised in this regard will not be entertained.
12. STPI-Thiruvananthapuram reserves the right to cancel / withdraw this Tender without assigning any reasons for such decision. STPI-Thiruvananthapuram also reserves the right to award to any bidder or cancel the orders issued to any bidder without assigning any reason thereof. Such decision will not incur any liability whatsoever on the part of STPI-Thiruvananthapuram consequently.
13. STPI-Thiruvananthapuram reserves the right to accept or reject any or all of the bids received without assigning any reason thereof.

14. STPI-Thiruvananthapuram reserves the right to choose, accept or reject any or all requests / offers, in full or part, at any stage, reduce or increase the quantity without assigning any reason thereof. The quantity / number shown in the document is only indicative.

15. Financial bids of only those bidders whose technical bids qualify will be evaluated.

Annexure-I**Details of the Bidder & Bank Account**

Name of the Bidder	
Name of the Proprietor / Director	
Address	

Details of Bank Account of the Bidder for Electronic Transactions	
Name of the Account Holder	
Name of the Bank & Branch Address	
Account Number	
Type of Account (CA/SB/...)	
IFSC	

Stamp & Signature of the Bidder

Name:

Annexure-II**Declaration**

I / We hereby certify that the information furnished above are full and correct to the best of my / our knowledge. I / We understand that in case any deviation is found in the above-furnished information at any stage, I / we as a service provider will be blacklisted and will not be permitted to have any dealing with the STPI Thiruvananthapuram in future.

Stamp & Signature of the Bidder

Name & Address:

Annexure – III**BID-2 : FINANCIAL BID****1. Hiring of Training Providers to Conduct ISO/IEC 27001:2022 Lead Auditor Training**

Sl. No.	Description	Price in INR (including all applicable taxes)
1.	Hiring of Training Providers to Conduct ISO/IEC 27001:2022 Lead Auditor Training for a batch of 9 participants.	
2.	Additional participant cost per person, over and above 9 participants, if required.	

2. Maximum number of persons allowed for a batch (Online) -**Note:**

The financial bid shall be evaluated only on the basis of **SI No. 1 of the above table.**

List of Documents to be submitted along with the Technical /Financial Bid

Sl No.	Description of Documents
Technical Bid	
01.	All the documents mentioned in the Eligibility Criteria.
02.	A copy of this Tender Document with signature and company seal of the bidder on each page.
03.	Annexures I to II.
Financial Bid	
04.	Annexure – III : Bid - 2 : Financial Bid