Software Technology Parks of India - Bengaluru

Check list for issuing various approvals w.r.t to company registered under STPI for Softex Certification (NSTP units)

Change in Name (All documents to be in new name**)**

1. Covering / Request Letter
2. Copy of ROC
3. Copy of MOA and AOA
4. Copy of IEC
5. Copy of PAN
6. Copy of Board resolution

Change of location

1. Covering / Request Letter
2. Proof of new Operational Location Address (Lease Agreement/Rent Agreement/ Co-works membership Agreement etc.)
3. Copy of initial Non STP certificate
4. Copy of IEC along with **the branch details**.

Inclusion of additional location

1. Covering / Request Letter
2. Proof of new Operational Location Address (Lease Agreement/Rent Agreement/ Co-works membership Agreement etc.)
3. Copy of initial Non STP certificate

Removal of additional location

1. Covering / Request Letter
2. Copy of Inclusion of additional location approval
3. Copy of initial Non STP certificate

Cancellation of Non STP registration

1. Covering Letter with reason for cancellation
2. Original Non STP certificate of registration (Please handover at STPI-Bengaluru)
3. Original renewal approval letter, if applicable (Please handover at STPI-Bengaluru)
4. Declaration w.r.t. softex (Download here)

Approval Process:

After scrutinizing the application and supporting documents, if the details & documents submitted by the company are found to be satisfactory, then the approval would be issued.

For any clarifications;

1. Mail us to Mail us to blr.registration@stpi.in
2. Contact at 080-24411732/747